

Doug Nelson CBCP, PMP
Sr. Consultant, Business Continuity and Emergency Preparedness

Emergency Management & Safety Solutions, Inc.
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Summary: Over 15 years experience in program development, project management and support for regional, national and multinational corporations, including:

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|--------------------------------|-----------------------------------|
| ❖ Business Continuity Planning | ❖ Pandemic Planning |
| ❖ Crisis Management | ❖ Program Benchmarking & Audit |
| ❖ Pandemic Preparedness | ❖ Training & Exercise |
| ❖ Facility Risk Assessment | ❖ Program and Project Management |
| ❖ Business Impact Analysis | ❖ Public / Private Sector Liaison |

Employment Details

EMERGENCY MANAGEMENT & SAFETY SOLUTIONS

JULY 06 – PRESENT

SR. CONSULTANT

SAN FRANCISCO, CALIFORNIA

- Develop Incident Management, Business Continuity, and Pandemic Plans for non-profit organizations operating at national, regional, and local levels. Conduct risk assessments, hazard identification, and business impact analyses.
- Assist for-profit companies with global, national, regional lines of business in retail merchandising, chemical manufacturing, financial service, and pharmaceutical manufacturing sectors. Develop Crisis Management, Business Continuity, and Pandemic Plans. Benchmark programs for alignment with national and international standards, regulatory guidelines, and generally accepted professional practice.
- Facilitate exercises and team meetings. Manage project budget and schedule.

CHIRON CORPORATION

AUG 03 – JULY 06

BUSINESS CONTINUITY PROGRAM MANAGER

EMERYVILLE, CALIFORNIA

- Develop policy, plans, and procedures for Business Continuity, Crisis Management and site disaster preparedness for research, development and manufacturing operations in the USA and overseas.
- Benchmark programs and plans against national preparedness standard for Emergency Management / Business Continuity and generally accepted professional practices.
- Conduct impact analyses. Develop mitigation strategies and management controls for risk reduction.
- Train Corporate and Business Unit teams. Conduct exercises. Audit and update plans.
- Manage the Emergency Operations Center. Facilitate Crisis Management and Business Recovery team activity. Document incident response and lessons learned.

SIERRA BUSINESS PARTNERS

AUG 02 – AUG 03

PRINCIPAL CONSULTANT

OAKLAND, CALIFORNIA

- Lead, design and manage development of the Business Continuity Program for a financial services firm specializing in high net-worth and institutional investors.
Conduct site risk assessment. Create process and project templates for risk assessment, business impact analysis, crisis management, business recovery plans, and project management.
- Develop Business Continuity Program development plan for a chain of 50 supermarkets located in California, Nevada, and New Mexico.

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JPMORGAN CHASE

MAY 99 – JUL 02

REGIONAL BUSINESS CONTINUITY MANAGER

SAN FRANCISCO, CALIFORNIA

- Manage the Regional Business Continuity Program for California and the Western Region. Manage project teams, budget, and vendor relationships.
- Set up and operate command center. Implement Crisis Management Plans for 9-11, Y2K, hazardous materials spill, rolling blackouts and transportation strikes.
- Define Business Continuity and Disaster Recovery program standards. Conduct site risk assessment. Develop business recovery plans. Conduct regulatory agency reviews with NYSE and NASD auditors.

THE AXEAN GROUP

JUL 98 – FEB 99

PROJECT MANAGER

ORINDA, CALIFORNIA

- Manage the project team responsible for development and delivery of technical architecture diagrams for Kaiser Permanente's National Computer Information System, including server-build procedures, service level agreements, site-acceptance plans, and process documentation.

PACIFIC GAS & ELECTRIC COMPANY

Jan -90 – Jul 98

PROJECT MANAGER / COORDINATOR

SAN LUIS OBISPO & SAN FRANCISCO, CALIFORNIA

- Lead the Change Management Team for the SAP conversion of two billing systems. Create project plans for Organizational Change Management, Communications, Training and Post-Implementation Support. Develop project budget, pre-training surveys and curriculum plan for end-user training. Deliver quarterly project status reports to senior managers and project sponsors. Liaison with Internal Audit.
- Develop standardized project templates and tools for change management, project communications, job alignment, training, and post-implementation support activities for technology projects planned and implemented in 1998-1999.
- Coordinate, develop, and implement continuing education and certification training for engineering and non-technical staff at two of PG&E's power plants in California -- the Diablo Canyon nuclear power plant and the Morro Bay steam plant.

Certification

Disaster Recovery Institute International, Certified Business Continuity Professional (CBCP)
Project Management Institute (PMI), Certified Project Management Professional (PMP)
International Assoc. of Emergency Managers (IAEM), Certified Emergency Manager (CEM) – In Prog.

Professional Affiliation

Business Recovery Managers Association (BRMA); National Standard for Emergency Management / Business Continuity (NFPA 1600 Technical Committee); Generally Accepted Practices Core Team for Business Continuity (DRI / DRJ); International Association of Emergency Managers (IAEM);

Education & Training

BACHELOR OF ARTS, University of California, Santa Barbara
MASTER OF ARTS, California State Polytechnic University

Santa Barbara, CA
San Luis Obispo, CA

ADDITIONAL COURSES, SEMINARS AND WORKSHOPS: FEMA EMI courses in Earthquake Preparedness, Response, Recovery & Mitigation; Emergency Management, Radiological Emergency Management; Leadership and Influence, Decision Making and Problem Solving; Effective Communication; Role of the EOC; Role of Voluntary Agencies; Disaster Basics; Introduction to Mitigation; Emergency Response to Terrorism; and the Department of Justice course in Planning for and Response to Terrorism / WMD.